REQUEST FOR AUTHORITY TO ISSUE THE TASK FOR SOLICITATION (TASK) NO. 004E TO PSOMAS, CONTRACT NO. C-124884, FROM THE PRE-QUALIFIED ON-CALL (PQOC) CONSULTANTS LIST TO PROVIDE ENVIRONMENTAL APPROVAL, DESIGN, AND RIGHT-OF-WAY SERVICES FOR THE INTERSECTION IMPROVEMENTS ON HYPERION AVENUE AND GLENDALE BOULEVARD - WORK ORDER NO. E700321D

RECOMMENDATION

Authorize the City Engineer to issue the Task to PSOMAS, Contract No. C-124884, from the PQOC Bridge/Civil Engineering and Other Design and Support Services Consultants List to provide environmental approval, final Plan, Specifications, and Estimate (PS&E) documents, and right-of-way services for the Intersection Improvements on Hyperion Avenue and Glendale Boulevard Project (Project), as stated in Task Order Solicitation (TOS) No. 004E, with a budget authority of $1,071,958, which includes contingency.

TRANSMITTALS

1. Copy of the Bureaus of Engineering (BOE) and Contract Administration (BCA) Joint Report No. 2 adopted October 31, 2014, approving the 10 PQOC Bridge/Civil Engineering and Other Design and Support Services Consultants.

2. Copy of TOS No. 004E titled “Intersection Improvements on Hyperion Avenue and Glendale Boulevard,” dated September 6, 2018.

3. Copy of PSOMAS’ Proposal and Cost Proposal Worksheet, dated December 19, 2018, for the requested environmental approval, design, and right-of-way support services.

DISCUSSION

Background

On October 31, 2014, the Board of Public Works approved the PQOC list of consultants to provide design and support services for the BOE. The contract with PSOMAS was executed on December 5, 2014, and will expire on December 5, 2019 (Transmittal No. 1).

This Project was awarded to the City of Los Angeles (City) through the 2015 Los Angeles County Metropolitan Transportation Authority (METRO) Call for Projects, and is a vital improvement and augmentation to an existing bridge widening/bridge retrofit project named the Glendale-Hyperion Complex of Bridges. Combined with the opportunity to widen and retrofit the bridges, intersection improvements will alleviate the current traffic congestion at the following intersections along the Glendale Boulevard and Hyperion Avenue transportation corridors:
In addition to the intersection improvements, the Project proposes bike facilities that will enhance the bike facility network in the area, and traffic calming measures that will ensure the safety of pedestrians and bicyclists. This Project’s goals to improve traffic operations and multi-modal circulation along the major transportation corridors will encourage alternative modes of travel, improve regional vehicular and transit mobility, and support the City’s transportation planning goals.

The METRO’s grant provides funding for both the design and construction phases of this Project. This Project’s total budget is $8,733,000, with $6,986,400 provided by the METRO funds, and $1,746,600 provided by Proposition C Local Return through the City’s Los Angeles Department of Transportation (LADOT).

The map below identifies the boundaries for the Project and the Glendale-Hyperion Complex of Bridges.
**TOS Description**

The scope of the solicitation consists of preparing environmental and technical documents for the City to obtain regulatory permits and any necessary right-of-way to build the project, and perform other engineering services deemed necessary to complete the PS&E. The required services include the following:

- Environmental Document Preparation and Approval
- Sustainable Design Elements
- 100 Percent PS&E Package
- Geotechnical Engineering Report
- Public Outreach
- Right-of-Way and Engineering Survey
- Utility Coordination
- Quality Assurance/Quality Control and Constructability Review
- Project Management, Coordination, and Administration
- Permitting
- Bid and Award Support

**Summary of Selection and Negotiations**

The City solicited cost proposals from all 10 PQOC consulting firms (Transmittal No. 2). One firm submitted a proposal in response to the TOS: PSOMAS. The BOE staff reviewed the PSOMAS proposal, confirmed their qualification and experience, and negotiated the cost proposal on December 11, 2018. The BOE requested an explanation from firms who did not respond to this TOS, and six firms provided reasons. In general, reasons for non-response were: (1) resource issues; (2) lack of familiarity with the scope and right team to propose; and (3) insufficient time to propose due to other proposals submitted to the BOE.

The BOE recommends the acceptance of PSOMAS’ negotiated proposal in the amount of $974,507, as detailed in Transmittal No. 3, with a contingency of $97,451, for a total budget authority of $1,071,958 for TOS No. 004E. Documentation supporting the selection of the consultant as well as a record of the negotiations has been included in the project file.

**Disadvantaged Business Enterprise (DBE) Program**

This project is funded by the METRO and no federal funding is involved. However, the PQOC contract between the City and PSOMAS follows the U.S. Department of Transportation (USDOT) requirements for DBE participation. The City has set an anticipated participation level of 6.01 percent per the PQOC contract.
For this Task, the Consultant is pledging DBE participation of zero percent. PSOMAS indicated that they have reached out to a geotechnical sub-consultant, who is registered as a DBE, and the subconsultant did not show interest in our Project’s pavement investigation. As of January 4, 2019, PSOMAS’ contract has achieved an overall DBE participation level of 29.11 percent for all task orders, exceeding the goal of 6.01 percent.

For this Task, the following firms are proposed to be utilized by the consultant:

**Gender/Ethnicity Codes:**

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA</td>
<td>African American</td>
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<tr>
<td>APA</td>
<td>Asian Pacific American</td>
</tr>
<tr>
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<tr>
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<td>Subcontinent Asian American</td>
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<td>C</td>
<td>Caucasian</td>
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<tr>
<td>F</td>
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<table>
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<tr>
<th>Prime or Subconsultants</th>
<th>Gender/Ethnicity</th>
<th>DBE/OBE</th>
<th>(%) of Base Task</th>
<th>Task Order ($ Amount)</th>
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<tbody>
<tr>
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<td></td>
<td>OBE</td>
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<td>$1,071,958</td>
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**Contractor Performance Evaluation**

In accordance with Division 10, Chapter 1, Article 13 of the Los Angeles Administrative Code, the appropriate City personnel responsible for the quality control of this personal services contract shall submit Contractor Performance Evaluation Reports to the BCA, Special Research & Investigation Section, upon termination of the contract.

**Status of Funding**

No fiscal impact on the General Fund. Funds are available from the Transportation Grant Reimbursement Fund No. 655, Department 94 and Account No. 94NT48. Eighty percent of the expenses will be reimbursable from the METRO.

The City's liability under this contract shall only be to the extent of the present City appropriation to fund the contract. However, if the City shall appropriate funds for any succeeding years, the City's liability shall be to the extent of such appropriation, subject to the terms and conditions of the contract.
Department of Public Works
Bureau of Engineering
Report No. 3

February 15, 2019
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The following funding has been verified and approved by the Director of the Office of Accounting subject to the conditions described above:

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<tr>
<th>Fund No.</th>
<th>Appropriation Unit No.</th>
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<td></td>
<td></td>
<td>Total</td>
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<td><strong>Total</strong></td>
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<td></td>
<td><strong>$974,507</strong></td>
<td><strong>$97,451</strong></td>
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</table>

( SL RMK DW )

Report reviewed by: Respectfully submitted,

BOE (ADM)

Gary Lee Moore, PE, ENV SP
City Engineer

Report prepared by: Bridge Improvement Division

Shirley Lau, PE
Division Engineer
Phone No. (213) 485-5228

Statement as to Funds approved by:

Monique F. Earl
Assistant General Manager
Administration and Field Services
LA Department of Transportation
Fund Ref. 655/94NT48/$1,071,958
Date: ____________

SL/WC/01-2019-0002 BID.qva

Questions regarding this report may be referred to:
Wenn Chyn, Senior Construction Engineer
Phone No. (213) 485-1455
E-mail: Wenn.Chyn@lacity.org