Department of Public Works
Transmittal of Authority for Expenditure Document for Approval by the Board

Date: August 24, 2020

To: Fernando Campos, Executive Officer
    Board of Public Works

From: BPW-Office of Accounting
      For – Bureau of Sanitation

Re: Authority for Expenditure Number: AE 21760968M $1,016,000.00

The Department’s procedures require that the attached Authority for Expenditure be approved by the Board of Public Works.

Please schedule it on the Board agenda for next meeting.

After approval by the Board, please transmit it to a Commissioner for approval as “Head of Department.” The approved document should then be returned to the Office of Accounting for further processing. Please contact the following person for pick-up.

OOA
Attn: Jefferson Eligio
Email: Jefferson.eligio@lacity.org or (213) 978-0915
Room 924, City Hall

For additional information on this AE if needed, please call DEBORAH PEOPLES (213) 485-2696
CITY OF LOS ANGELES

AUTHORITY FOR EXPENDITURE

TO: (NAME AND ADDRESS)
SOUTHERN CALIFORNIA GAS CO.
P.O. BOX C
MONTEREY PARK, CA 91756
ATTN: Noreen Chambers (562) 803-7312

PLEASE FURNISH TO THE CITY OF LOS ANGELES, CARE OF (GIVE ADDRESS)
HYPERION WATER RECLAMATION PLANT
12000 VISTA DEL MAR
PLAYA DEL REY, CA 90293
PROJECT MANAGER: Nicole McIntosh (310)648-5273 and
Octavio Murillo (310)648-5876
ADMINISTRATION: Alice Jon (310) 648-5233

This request is for the encumbrance of funds to pay for natural gas usage for building heating, boilers, and Hyperion Bioenergy Facility (HBF) operations at Hyperion Water Reclamation Plant. The plant pays for natural gas usage in its operations & facilities, and must also pay So Cal Gas a transmission fee for use and access to the utility's infrastructure when gas is purchased from alternate vendors. This authority is requested for the period of July 1, 2020 to June 30, 2021.

Authorize the President or two members of the Board of Public Works to execute this service agreement.
Fund name: Sewer Operations and Maintenance Council District: No. 11 General Fund Impact: None

TIMEYIN DAFETA, PLANT MANAGER

PURSUANT TO PROVISIONS OF THE CITY CHARTER AND TO THE ANNUAL DEPARTMENTAL BUDGET APPROPRIATIONS OR OF APPROPRIATIONS MADE SUBSEQUENT TO THE BUDGET, THIS IS AUTHORITY TO ISSUE A DEMAND ON THE FUND AND DEPARTMENT DESCRIBED ABOVE.

BUREAU OR DIVISION HEAD
EDMEO G. ZALDIVAR, DIRECTOR

ACCOUNTING DIRECTOR
MIGUEL DE LA PENA, INTERIM DIRECTOR

HEAD OF DEPARTMENT
BOARD OF PUBLIC WORKS

CITY ATTORNEY APPROVAL OF A.F.E. OVER $5,000

READ THIS CAREFULLY. THIS A.F.E. MUST BE APPROVED FOR FUNDS BY THE CITY CONTROLLER BEFORE SERVICE IS RENDERED. THIS FORM SHALL NOT BE USED FOR THE PURCHASE OF MATERIALS, SUPPLIES OR RENTAL OF EQUIPMENT. INVOICES IN DUPLICATE MUST BE FORWARDED TO THE DEPARTMENT TO WHICH SERVICES WERE RENDERED.

(1) DOCUMENT NUMBER, NAME AND ADDRESS OF DEPARTMENT MUST APPEAR ON ALL INVOICES.
(2) IN CASE OF A DELAY IN PAYMENT OF INVOICE BEYOND 30 DAYS FOLLOWING THE DATE OF INVOICE, PLEASE NOTIFY THE CONTROLLER IN WRITING GIVING REFERENCE TO A.F.E. NUMBER, AND STATE TO WHAT DEPARTMENT SERVICE WAS RENDERED.

Print
LWO - DEPARTMENTAL GUIDANCE FORM
REQUIRED DOCUMENTATION FOR ALL CONTRACTS

This form must be completed by the AWARDING DEPARTMENT and submitted to the Office of Contract Compliance (OCC) AFTER THE CONTRACT HAS BEEN EXECUTED. INCOMPLETE SUBMISSIONS WILL BE RETURNED. Please refer to the endnotes for more details.

This form is intended only as an initial determination by the Awarding Department on the applicability of the Living Wage Ordinance (LWO) to a contract. If a final LWO determination is needed, please contact the OCC.

AWARDING DEPARTMENT INFO

<table>
<thead>
<tr>
<th>Dept:</th>
<th>50</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Administrator:</td>
<td>Alice Jon</td>
</tr>
<tr>
<td>Phone #:</td>
<td>310-648-5233</td>
</tr>
</tbody>
</table>

CONTRACTOR INFO

| Contractor Name: | Southern California Gas Co. |
| Contractor Address: | PO Box C |
| City: | Monterey Park |
| State: | CA |
| Zip: | 91756 |

CONTRACT INFO

| Contract Name: | Utilities - Gas |
| Contract #: | AE21760968M |
| Purpose: | Natural gas usage and transmission charges at Hyperion Water Reclamation Plant. |
| Contract Amount: | $1,016,000 |
| Start Date: | July 1, 2020 |
| End Date: | June 30, 2021 |
| Location of Service: | Hyperion Water Reclamation Plant |

SECTION I: DETERMINING APPLICABILITY TO THE LWO

1. Check off ONE box that best describes the contract.
   - [X] New Contract
   - [ ] Contract Amendment #

2a. Was the original contract subject to the LWO? [ ] Yes [ ] No

2b. Was the original contract approved for an exemption? [ ] Yes [ ] No

3. Check off any box(es) from the list that describes the contract.
   - [X] Service contract that is at least 3 months AND $25,000 or more.
   - [ ] Service contract that is less than 3 months OR less than $25,000.
   - [ ] With another governmental entity.
   - [ ] Purchase or rental of goods, equipment, property.
   - [X] With a utility company for work pursuant to an order of the Public Utilities Commission.

   Financial assistance is below both the LWO CFAR thresholds:
   - [ ] (a) Financial assistance must be less than $1 Million in a 12-month period AND (b) is less than $100,000 if on a continuing basis.

   If you checked off the box under TYPE B, your contract MAY OR MAY NOT BE SUBJECT to the LWO. CONTINUE TO Question 4a.
VENDOR NAME AND ADDRESS:
SOUTHERN CALIFORNIA GAS CO.
P.O. BOX C
MONTEREY PARK, CA 91756
ATTN: NOREEN CHAMBERS, (562) 803-7312

SERVICE TYPE (CHECK ONE)

ONE-TIME   [ ]
CONTINUING  [X]
INTERMITTENT []

DATES / TIME FRAME:
FOR SERVICES:  JULY 1, 2020 - JUNE 30, 2021

IS SERVICE IN CONJUNCTION WITH OTHER BUREAU OR GOVERNMENT ENTITY(IES)? (CHECK ONE)

YES  [X]  NO  []

IF YES, NAME OF ENTITY(IES):
CALIFORNIA PUBLIC UTILITIES COMMISSION

NATURE OF COOPERATIVE AGREEMENT:
PUBLIC UTILITY: GAS

STATE REASON(S) FOR SERVICE(S) TO BE COMPLETED AND PAID THROUGH AN AE FORMAT RATHER THAN
AS A PERSONAL SERVICE CONTRACT OR CITY CONTRACT:
NO CITY CONTRACT; SOUTHERN CALIFORNIA GAS CO. IS REGULATED BY THE CALIFORNIA PUBLIC
UTILITIES COMMISSION

Division: HYPERION WATER RECLAMATION PLANT
Contact Person: Alice Jon (310) 648-5233
Date: 07/01/20
Sanitation

Commissioner Briefing Form

Authority Number/LOA Subject Title

<table>
<thead>
<tr>
<th>Authority Number</th>
<th>LOA Subject Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AE21760986M</td>
<td>Utilities - Gas</td>
</tr>
</tbody>
</table>

Division
Hyperion Water Reclamation Plant

Vendor
Southern California Gas Company

Service Description
(list complete description below)

This request is for the encumbrance of funds to pay for natural gas usage for building heating, boilers, and Hyperion Bioenergy Facility (HBF) operations at Hyperion Water Reclamation Plant. The plant pays for natural gas usage in its operations and facilities, and must also pay Southern California Gas Company a transmission fee for use and access to the utilities infrastructure when gas is purchased from alternate vendors.

Duration of funding: 07/01/2020 to 06/30/2021
Amount: $1,016,000.00

Date of Briefing 7/15/20
Time of Briefing 2PM

Commissioner Name Greg Good

Commissioner Signature [Signature]

* For an AE with LOA attached that will be submitted to the board (500,000 and greater), the following language is to be included on the golden rod, "Authorize the President or two members of the Board of Public Works to execute this service agreement"

* All acronyms are to be spelled out

Note: Please contact Tanyesha Jackson in Administration Section to schedule a briefing with the Commissioner.

Signed form must be submitted in AE package to Purchasing Section.

LASAN Purchasing Section (Rev. 8/2019)
<table>
<thead>
<tr>
<th>Vendor/Customer</th>
<th>Legal Name</th>
<th>Alias/DBA</th>
<th>Vendor Active Status</th>
<th>Customer Active Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>100003427</td>
<td>SOUTHERN CALIFORNIA GAS CO /C</td>
<td>THE GAS COMPANY</td>
<td>Active</td>
<td>N/A</td>
</tr>
</tbody>
</table>

- **Vendor/Customer**: 100003427
- **Legal Name**: SOUTHERN CALIFORNIA GAS CO
- **Alias/DBA**: THE GAS COMPANY
- **Vendor Active Status**: Active
- **Customer Active Status**: N/A

**General Info**

- **Vendor/Customer**: 100003427
- **Legal Name**: SOUTHERN CALIFORNIA GAS CO
- **Alias/DBA**: THE GAS COMPANY
- **Vendor Active Status**: Active
- **Vendor Approval Status**: Complete
- **Customer Active Status**: N/A
- **Customer Approval Status**: N/A
- **Location Name**: N/A
- **First Name**: N/A
- **Middle Name**: N/A
- **Last Name**: N/A
- **Company Name**: SOUTHERN CALIFORNIA GAS CO
- **Vendor Performance Rating**: N/A
- **Service Vendor**: Yes
- **Purchasing Agent Vendor**: No
- **ePayables Vendor**: No
- **Restrict Use by Department**: No
- **Miscellaneous Account**: No
- **Internal Account**: No
- **Third Party Only**: No
- **Third Party Vendor**: No
- **Third Party Customer**: No
- **Inventory Customer**: No
- **Never Archive**: No
- **Restrict VSS Access**: No
- **Discontinue - No New Business**: No
- **Prevent MA Reference**: No
- **PunchOut Enabled**: Yes
- **Re-PunchOut Enabled**: No
- **Electronic Order Enabled**: No
- **Prevent Transmission of Mod PO**: No
- **Active From**: 01/01/1950
- **Active To**: 01/15/2020
- **Last Usage Date**: 01/15/2020
- **Department**: N/A
- **Unit**: N/A